



**Project:** Town of Dryden Comprehensive Plan **EDR Project No:** 19183

**Meeting Date:** 03/11/2020

**Committee Members Present:** John Kiefer, Chairperson; Craig Anderson; Joseph Wilson; David Weinstein; Anthony Salerno; Alice Green; Ray Burger, Director of Planning Town of Dryden; the following members of the public: Martha Robertson, Chairperson Tompkins County Legislature; and the following members of the EDR Team: Jane Rice, Principal-in-Charge; Sam Gordon, Senior Project Manager

**Discussion:**

Review and Approval of 1/29/2019 Minutes

The Committee discussed the minutes from the 1/29/2019 meeting and the minutes were accepted as presented. The Chairperson reviewed the status of action items from the 1/29/2019 minutes, all action items were completed.

Stakeholder/Public Speaker Meetings

Martha Robertson, Chairperson of the Tompkins County Legislature and Legislator for District 13 (western part of Dryden) addressed the committee. Ms. Robertson stated that she was concerned about how well the community had been informed to date regarding the Comprehensive Plan effort. She stated that holding a public meeting at the Dryden Fire Hall would be insufficient for reaching residents of her district. She asked that the committee consider holding a public meeting at the Varna Community Center. The committee acknowledged Ms. Robertson’s concern and suggested that it would take her comments into consideration in planning for future public meetings. There was discussion that followed about how best to get the word out to the Town regarding the comprehensive planning effort. It was identified that the Town does have a Facebook page and that it could be a vehicle for spreading the word about the project. In addition, it was discussed that the Town could send a postcard out to every address providing an overview of the project and how they could get involved. It was further discussed that the survey for the project could be advanced and announced in conjunction with the postcard, encouraging participation in the survey. The discussion ended with the Town looking into the costs associated with sending out a postcard, and EDR working on developing the survey instrument.

There was also some discussion about the comment function on the website. EDR will review the capabilities of the comment function and provide an overview to the committee.

There was some discussion about the status of the Public Speaker meetings, they have been ongoing by the committee members. There was a clarification that the Public Speaker meetings would not continue beyond the first public meeting. Notes from the meetings have been provided to EDR to compile.

Summaries of the stakeholder group meetings held on February 25<sup>th</sup> and 26<sup>th</sup> were distributed to the committee for review. The summaries will be incorporated into the final plan document. The Chairperson asked if the summaries would be made available on the project website. EDR agreed to post the summaries to the website.

**ACTION ITEM(s):**

**The Town to look into the costs of sending out a postcard to properties. EDR to review comment function on the website. EDR to develop a survey instrument for distribution to Town properties. EDR to post the stakeholder group meeting summaries to the project website.**

Inventory and Analysis Status

EDR distributed a summary of related planning documents/initiatives to the committee for review. The committee members were asked to review the summaries in advance of the next committee meeting. EDR stated that it has begun to compile a series of maps that will serve as the basis for the inventory/analysis section of the plan. The maps will be distributed to the committee members through SharePoint when they are completed.

**ACTION ITEM(s):**

**Committee members to review Plan Summaries document in advance of the next committee meeting to provide feedback. EDR to share maps through SharePoint when they are completed.**

GHG Inventory and County Climate Change Resiliency Project: Status

EDR reviewed the status of the GHG inventory effort with the committee. The EDR Team is working to finalize the waste analysis portion of the inventory. They have been successful in working with Cornell and Cornell Cooperative Extension to account for upstream methane emissions leakage with respect to natural gas utilization in the Town. The Team is working with Tompkins County to collect data specific to the Town of Dryden for agricultural emissions. The results of the inventory should be ready mid-April for review by the committee.

Chairperson Kiefer updated the committee on the status of the Tompkins County Resiliency project, after some delay this project is getting going and they will be beginning their efforts with the Town of Dryden in order to support the Comprehensive Planning effort.

3/25 Workshop Agenda and Preparation

The committee and EDR discussed the developing concerns over the Coronavirus outbreak. After some discussion it was determined that the workshop that was scheduled for 3/35 be indefinitely postponed until it is safe to hold a community meeting. EDR will update the website to indicate the public meeting has been postponed, and send out an email blast with the same. The Town will need to cancel the add for the Shopper. EDR agreed that it would develop an alternative approach and strategy for initial public outreach in light of the public health concern. It was decided that EDR would begin by developing a survey instrument for distribution in the Town.

**ACTION ITEM(s):**

**EDR and Town to take appropriate steps to cancel public meeting on 3/25. EDR to develop survey instrument.**

Future meeting Dates

The next meeting is scheduled for Wednesday April 8th at the Dryden Highway Facility at 6pm.

**Copies To:** Town of Dryden Planning Board

These meeting minutes have been prepared by Sam Gordon of EDR. If there are any discrepancies, please notify our office within three business days of receipt.