



**Project:** Town of Dryden Comprehensive Plan **EDR Project No:** 19183

**Meeting Date:** 10/14/2020

**Committee Members Present:** John Kiefer, Chairperson; Craig Anderson; Joseph Wilson; Daniel Bussmann; Alice Green; Simon St. Laurent, Tony Salerno, Ray Burger, Director of Planning Town of Dryden; the following members of the public: James Skaley; and the following members of the EDR Team: Jane Rice, Principal-in-Charge; Samuel Gordon, Senior Project Manager; Kyle Hatch, Planner

**Discussion:**

Review and Approval of 7/08/2020 and 7/16/2020 Minutes

The Committee discussed the minutes from the 7/08/2020 and 7/16/2020 meetings and the minutes were accepted as amended to correct the attendees listed. The focus of these two meetings was to review and revise the community survey in preparation for distribution which was completed.

Dryden 2045 Web Page Update

EDR shared that the project website has been updated to include a link to the community survey results: <https://www.dryden2045.org/community-survey-results>. EDR prepared a Facebook announcement which was published by the Town, and an email blast was sent out to the e-news list (107 recipients, 72 opened [67.3%], and 53 clicked on links in the email [49.5%]).

Inventory and Analysis Comments

EDR reviewed the comments that had been received to date on the DRAFT inventory and analysis section. The feedback included that the current narrative is thick with data and difficult to discern for a lay audience. EDR will work to refine the analysis accordingly. EDR asked that the committee members pay particular attention to the preliminary “Findings” at the end of each section of the Inventory and Analysis as these represent a summary/synthesis of the data analysis. EDR asked that additional comments be received by 10/21/2020.

Community Outreach

EDR reviewed the community survey results and analysis of those results with the committee in a PowerPoint presentation. EDR will develop a summary of the feedback that has been received to date through the stakeholder groups, public speaker series input, in preparation for the next steering committee meeting.

**ACTION STEP: EDR to provide summary of public feedback by November 4<sup>th</sup>.**

Next Steps

The next Steering Committee Meeting was scheduled for November 11th at 6pm. EDR will be scheduling the meeting through Go To Meeting in order show the committee members how the meeting platform will operate for the December public meeting. EDR reviewed the overall schedule with the committee. It was discussed that the project is still on track with the overall project timeline for 2020.

Adjourn

The next meeting date will be November 11th, 2020.

**Copies To:** Town of Dryden Planning Board

These meeting minutes have been prepared by Sam Gordon of EDR. If there are any discrepancies, please notify our office within three business days of receipt.